

Office of the Information and Privacy Commissioner of Alberta
 Cara-Lynn Stelmack, Director- Mediation & Investigation
 Expenses Processed August 1, 2018 - September 30, 2018

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (with receipts)	Other ³	Total
June 25-28 Aug 31	Edmonton, AB Edmonton, AB	Attended Access and Privacy Conference To conduct interviews in Edmonton (other expenses will be reported in the next period).	\$ 150.51	\$ 368.50	\$ -	\$ -	\$ 54.76	\$ 573.77
			144.76					144.76
Total			\$ 295.27	\$ 368.50	\$ -	\$ -	\$ 54.76	\$ 718.53

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

² Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

³ "Other" includes taxis, parking, telephone long distance, gas and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				\$ 718.53

ENTERPRISE RENT A CAR, 1036 - 9 AVENUE SW, CALGARY, AB T2P1L9 (403) 212-5232

RENTAL AGREEMENT REF#
111207 2PS2S5

SUMMARY OF CHARGES

RENTER
STELMACK, CARA

DATE & TIME OUT
25/06/2018 09:09 AM

DATE & TIME IN
28/06/2018 08:27 AM

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	25/06 - 28/06	3	DAY	\$49.00	\$147.00
REFUELING CHARGE	25/06 - 28/06				\$0.00
Subtotal:					\$147.00
Taxes & Surcharges					
GOODS AND SERVICES TAX	25/06 - 28/06			5%	\$7.53
VEHICLE LICENSE FEE	25/06 - 28/06	3	DAY	\$1.17	\$3.51
RECOVERY					
Total Charges:					\$158.04

CAR CLASS CHARGED
CFAR

Total Estimated Amount Due

\$158.04

VEH #1 2018 BUICK ENCO 1SB2
VIN#
LIC#
KM DRIVEN 387
CAR CLASS: CFAR

PAYMENT INFORMATION

AMOUNT PAID	TYPE	CREDIT CARD NUMBER
\$158.04	Mastercard	XXXXXXXXXX

\$158.04 , car rental
7.53 less GST

\$150.51

Rental - meeting with ISG and to attend A&P conf

River Cree Resort & Casino
 300 EAST LAPOTAC BLVD
 PO BOX 179
 ENOCH AB T7X3Y3
 1-780-484-2121

Stelmack , Mr Cara
 2460 801 6 Ave Sw
 Calgary, AB T2P 3W2

Confirmation Number: 61175857-1
 Room Number: 7024
 Room Type: GK
 No. of Guests: 1

TAX ID	ARRIVAL	DEPARTURE	RATE PLAN	ACCOUNT
	06/25/2018	06/27/2018	MERF	

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
06/25/2018	RMCH	Room Charge	172.00
06/25/2018	DMF	Destination Marketing Fee	5.16
06/25/2018	GST	GST	8.86
06/25/2018	TL	Tourism Levy	7.09
06/26/2018	RMCH	Room Charge	172.00
06/26/2018	DMF	Destination Marketing Fee	5.16
06/26/2018	GST	GST	8.86
06/26/2018	TL	Tourism Levy	7.09
06/27/2018	MAST	MasterCard *****	(386.22)
TOTAL DUE:			<u>0.00</u>

TERMS /

SIGNATURE / _____

DATE / _____

$$\begin{array}{r}
 \$386.22 \\
 17.72 \\
 \hline
 368.50
 \end{array}$$

*Hotel meeting with JS4
 and to attend AEP conf.*

Husky



Want great rewards? Visit myHuskyRewards

Husky Scenic Acres
116 Scenic Acres Blvd NW
Calgary AB
T3L 1S8
(403) 241-8212
GST# 8H182949H
Retailer ID 45H9956
Rct:84225 113H-8
Batch:5523-7

2018/06/28 07:45:46

Pump# 8

Regular \$26.49
21.179 L @ \$1.251/L
AMOUNT \$26.49
GST(Inc Pump) \$1.26

Pre Auth Completion

MasterCard

AID: A0000000041010

***** C

EXP: **/**

Date: 06/28/2018

Time: 07:45:46

AUTHCODE: 094429 113008EC

S539001001002 00 000

TUR: 0000000000 TSI: E800

Approved



PLEASE TELL US

IF YOU

ARE NOT

WELCOME

Shell Canada
300 East Lapotac Blvd
T7X 3Y3
ENOCH AB
(780) 910-6259

Bronze
PUMP No. 01
LITRES 24.825
PRICE/L \$1.249
TOTAL FUEL \$31.01

TOTAL SALE \$31.01
MASTERCARD \$31.01

FUEL INCLUDES
GST - Fuel \$1.48
No. 137400032RT

01 APPROVED - THANK
YOU 001
APPROVAL No. 143949
TERMINAL No.
89812970
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

XXXXXXXXXXXX...
MASTERCARD
PURCHASE C

INV No. 8129796349
2018/06/27 12:39
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

AIR Miles
XXXXX;
Term:

Referencé:

Miles received: 11

AM Cash Bal.: 0
AM Dream Bal.: 0

Accumulate 55 AIR
MILES Cash Miles
and get \$10 off
your purchase! (51)

* 10 Miles @ 225L

* You've filled 229
.905 L- get up to 25
Bonus Miles every
month*

Visit shell
.ca/refuelrewards
for details

*\$26.49
1.26 tax/gst
\$25.23
=*

*\$31.01
4.48
\$29.53
=*

*25.23
29.53
54.76*

*Gas for rental vehicle
meeting with JSC / A5P conference*

EDMCAL 12:00 YYC.

4 hrs 5 mins

Adult

1

\$ 72.38

\$ 76.00

Assigned to: 09A

Departs Edmonton (EDMTO / ETO 10014

104 St) at 12:00 on 2018-10-12.

Arrives Calgary (CALTO / CTO 205 9

Ave SE) at 16:05 on 2018-10-12. (4 hrs 5

mins)

Base Price: \$ 144.76

Discounts: \$ 0.00

Service Charges: \$ 0.00

GST: \$ 7.24

Invoice Total: \$ 152.00

Payments Received: \$ 152.00

Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-08-31	Cara-Lynn Stelmack	MasterCard *****	\$ 152.00

To conduct interview in Edmonton.

144.76
 7.24

 \$152.00 0068276

PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN. PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

Audrey Palmer

From: Chelsea Hendricks
Sent: September-11-18 1:24 PM
To: Audrey Palmer
Subject: FW: Red Arrow Itinerary/Receipt

Please find the Red Arrow receipt below.
I am assuming it is Cara's receipt, as I have already sent mine. 😊
Sending the other receipts shortly.

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Friday, August 31, 2018 9:41 AM
To: Chelsea Hendricks
Subject: Red Arrow Itinerary/Receipt



INVOICE

2018-08-31

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
1832763	2018-08-31				2018-10-09	2018-10-12	-	Website User

Travellers:

Stelmack/Cara-Lynn

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
CALEDM 12:00 YYC. Assigned to: 09A Departs Calgary (CALTO / CTO 205 9 Ave SE) at 12:00 on 2018-10-09. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 16:05 on 2018-10-09. (4 hrs 5 mins)	4 hrs 5 mins	Adult	1	\$ 72.38	\$ 76.00