

Office of the Information and Privacy Commissioner of Alberta
 Rachel Hayward, Director- Compliance & Special Investigations
 Expenses Processed April 1, 2018 - May 31, 2018

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (with receipts)	Other ³	Total
April 11	Edmonton, AB	Parking-attended meeting regarding prescribe IT	\$ -	\$ -	\$ -	\$ -	\$ 11.43	\$ 11.43
April 12	Edmonton, AB	Parking-attended meeting regarding breaches	-	-	-	-	22.86	22.86
May 22-25	Toronto, ON	Speaking at the International Association of Privacy Professional (IAPP) Canada Privacy Symposium 2018	650.17	-	-	-	-	650.17
Total			\$ 650.17	\$ -	\$ -	\$ -	\$ 34.29	\$ 684.46

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

²Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

³"Other" includes taxis, parking, telephone long distance and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				<u>\$ 684.46</u>

Rachel Hayward

From: Audrey Palmer
Sent: April 12, 2018 6:59 AM
To: Rachel Hayward
Subject: Re: Receipt

Good morning Rachel,
Just print this email and write on it what was the purpose of your trip and put it in my in basket.

When I get in, I will reimburse you from petty cash.

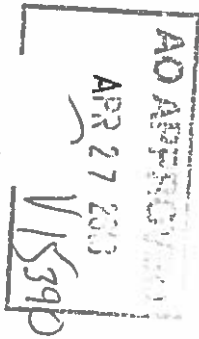
Thanks

Sent from my iPhone

On Apr 12, 2018, at 6:47 AM, Rachel Hayward <rhayward@oipc.ab.ca> wrote:

Hi Audrey
I didn't get a receipt for parking yesterday I think the machine was broken. It was 12.00. What can we do?
Rachel

Sent from my iPhor



For meeting with Telus
for prescribe IT.

\$12.00
 .57

\$11.43

can claim up to
\$12.75 without
a receipt.
RP.

ATB PLACE
GST:887315638RT001
RECEIPT C1

IN: 12.04.18 07:18
PAY: 12.04.18 10:58
AMOUNT: \$ 24.00

Apr 12 2018 10:58 am

TRANSACTION
RECORD

Card Number

Card Entry : CHIP

Trans Type : PURCHASE

Amount : \$24.00

Auth # : 02787S

Sequence # : 009269

Term ID : 002

Date : 18/04/12

Time : 10:57:35

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:
MasterCard

AID: A0000000041010
TVR: 8000008000
TC : FA8000CD33F4EB80
TSI: E800

APR 27 2018
AO APPROVED
VISA

#24.00
1.14 GST

22.86

< Confirmation

Step 7 of 7

Booking complete. We've sent a copy of your itinerary to: rhayward@oipc.ab.ca

Reservation code

OHLVUL

Flights

Edmonton, AB (YEG) to Toronto, ON (YYZ)

\$682.66 CAD

Round trip 1 guest

May 22, 2018 to May 25, 2018

Payment

Payment card

\$682.66 CAD

650.17

MasterCard ending in *

32.49
682.66

Total:

\$682.66
CAD

Stamp: MAJ 03 2018
Signature: M. Hayward
Date: 5-2-18

Rent a car

Pick-up

Toronto - Airport (YYZ)

Tue May. 22, 9:27 PM



Drop-off

Toronto - Airport (YYZ)

Fri May. 25, 2:15 PM

Earn extra WestJet dollars when you add your WestJet Rewards ID to your rental

Nissan Versa

or similar



Compact

5 Guests

3 Bag(s)

Kia Rio

or similar



Economy

4 Guests

1 Bag(s)

Toyota Corolla

or similar



Intermediate

5 Guests

4 Bag(s)

201-1