

Office of the Information and Privacy Commissioner of Alberta  
 LeRoy Brower, Assistant Commissioner  
 Expenses Processed December 1, 2016 - January 31, 2017

**Travel Expenses**

Date Expenses Incurred	Destination	Description/Rationale	Transportation <sup>1</sup>	Accommodation	Per Diems <sup>2</sup> (no receipts)	Meals (with receipts)	Other <sup>3</sup>	Total
Nov 22	Edmonton, AB	Parking to attend Health Information Data Governance Committee meeting	\$ -	\$ -	\$ -	\$ -	\$ 14.29	\$ 14.29
Jan 18 - 20	Calgary, AB	Meeting at the OIPC office	139.04	352.02	-	-	-	491.06
<b>Total</b>			<b>\$ 139.04</b>	<b>\$ 352.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14.29</b>	<b>\$ 505.35</b>

<sup>1</sup>Transportation includes: airfare, mileage, rental vehicle, Red Arrow

<sup>2</sup> Where receipts are not provided, per diem rates are claimed.

<sup>3</sup> "Other" includes conference fee, taxis, parking, telephone long distance and daily incidental per diem allowance.

**Hospitality/Working Session Expenses**

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>				<b><u>\$ 505.35</u></b>

**Audrey Palmer**

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**From:** LeRoy Brower  
**Sent:** November-23-16 9:39 AM  
**To:** Audrey Palmer  
**Subject:** Parking

FYI - Yesterday I used my p-card to pay for parking at ATB Place for a HIDGC meeting. They have a new system that makes you pay before you get back to your car and then you place the receipt into a machine at the exit. The machine does not give you the receipt back so I have a \$15 parking charge with no receipt.

LeRoy Brower  
Assistant Information and Privacy Commissioner  
Office of the Information and Privacy Commissioner of Alberta

Phone: 780-422-7617

- \$14.29  
- .71  

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\$15.00  
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**Audrey Palmer**

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**From:** Red Arrow Reservations <itinerary@redarrow.ca>  
**Sent:** January-13-17 1:19 PM  
**To:** Audrey Palmer  
**Subject:** Invoice

**INVOICE**



Date: 2017-01-13

OFFICE OF INFORMATION & PRIVACY  
410, 9925 - 109th STREET  
EDMONTON, AB T5K 2J8  
Attn: AUDREY PARKER

You can reach us at:

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
1620436	2017-01-13				2017-01-18	2017-01-20	-	Website User

Travellers:

Brower/LeRoy

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
<b>ECEXP 06:00</b> Assigned to: 07A Departs Edmonton (EDMTO / Edmonton Ticket Office) at 06:00 on 2017-01-18. Arrives Calgary (CALTO / Calgary Ticket Office) at 09:20 on 2017-01-18. (3 hrs 20 mins)	3 hrs 20 mins	Corporate 1	1	\$ 69.52	\$ 69.52
<b>CALEDM 14:00 YYC</b> Assigned to: 09A Departs Calgary (CALTO / Calgary Ticket Office) at 14:00 on 2017-01-20. Arrives Edmonton (EDMTO / Edmonton Ticket Office) at 18:05 on 2017-01-20. (4	4 hrs 5 mins	Corporate 1	1	\$ 69.52	\$ 69.52

hrs 5 mins)

**Payments Received**

DATE	GUEST	REFERENCE	AMOUNT
2017-01-13	OFFICE OF INFORMATION & PRIVACY (Palmer	MasterCard *****	\$ 139.04

**Base Price:** \$ 139.04

**Discounts:** \$ 0.00

**Service Charges:** \$ 0.00

**Invoice Total:** \$ 139.04

**Payments Received:** \$ 139.04

**Balance Due:** \$ 0.00

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958. \*\*Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit [www.redarrow.ca](http://www.redarrow.ca) or view the policy posted on our information boards at our Ticket Offices\*\* Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time\*\* CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES. Thank you for choosing Red Arrow. Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

Tax recovery charges and service fees C\$30.46

**Total cost for entire stay**  
(including tax recovery charges and service fees)

**C\$368.94 PAID**

#352.02

All prices are displayed in C\$ CAD

#16.92

**Payment Information**

We have charged your credit card for the full payment of this reservation.

#368.94

**Card Holder Name:** LEROY BROWER

**Billing Address:** Booked offline  
Booked offline, N/A T5K 2J8 US

**Telephone Number:** 007806444894

The above charges to your credit card were made by Travelscape, LLC. View our full [Terms & Conditions](#).

To the  
cash  
office

**Check-in Instructions**

Extra-person charges may apply and vary depending on property policy. Government-issued photo identification and a credit card are required at check-in for incidental charges. Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

**Cancellation Policy**

**Room 1**

We understand that sometimes your travel plans change. We do not charge a change or cancel fee. However, this property imposes the following penalty to its customers that we are required to pass on: Cancellations or changes made after 11:59 PM ((GMT-08:00) Pacific Time (US & Canada); Tijuana) on Jan 16, 2017, or no-shows, are subject to a 100% Cost of Stay penalty.

[Manage your booking online](#)

1/18/2017 3:00 PM 1/20/2017 11:00 AM 1

### Room Details

#### Room 1

**Room Type:** Suite, 1 Queen Bed, Balcony

**Smoking:** No

**Reserved for:** Ieroy BROWER

**Status:** Confirmed, 134651189143

**Refundable:** Yes

**Please note:** Preferences and special requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

### Charges

#### Cost per night per room

(excluding tax recovery charges and service fees)

Date	Room 1	Total per night
1/18/2017	C\$169.24	C\$169.24
1/19/2017	C\$169.24	C\$169.24
<b>Total per room</b>	<b>C\$338.48</b>	<b>C\$338.48</b>

## Audrey Palmer

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**From:** Cindy Walker  
**Sent:** December-23-16 9:57 AM  
**To:** Audrey Palmer; LeRoy Brower  
**Subject:** FW: Your Reservation Has Been Confirmed - Itinerary Number 277112239

Hotel stay January 18 & 19, OIPC business, charged to LeRoy's P card. LeRoy, although it doesn't seem to indicate here, a request has been made for suite 401 if possible.

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**From:** [reply@ian.com](mailto:reply@ian.com) [<mailto:reply@ian.com>]  
**Sent:** Friday, December 23, 2016 9:55 AM  
**To:** Cindy Walker  
**Subject:** Your Reservation Has Been Confirmed - Itinerary Number 277112239

# Your reservation is confirmed and your card has been charged.

The booking you recently made on the IAN Customer Service - Voxify Dial Out English website is confirmed. Your reservation details are below.

**Guest Name:** LEROY BROWER  
**Guest Email:** [cwalker@oipc.ab.ca](mailto:cwalker@oipc.ab.ca)

**IAN Customer Service - Voxify Dial Out  
English Itinerary Number:**

Please include the itinerary number in the subject line for all correspondence with IAN Customer Service - Voxify Dial Out English

[Manage your booking online](#)

### Hotel



#### Nuvo Hotel Suites

★★★★☆ [reviews](#)

**Address:** 827 12th Avenue SW, Calgary, AB T2R OJ1 CA

**Telephone:** 1-403-452-6789

[Driving Directions](#)



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<b>Check-in:</b>	<b>Check-out:</b>	<b>Total rooms:</b>	<b>Nights:</b>	<b>Guests:</b>
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