

Office of the Information and Privacy Commissioner of Alberta
 Jill Clayton, Commissioner
 Expenses Processed October 1, 2016 - November 30, 2016

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (with receipts)	Other ³	Total
Nov 2-4	Toronto, ON	Attended the Federal, Provincial, Territorial Commissioner's meeting	\$ 586.50	\$ 453.60	\$ -	\$ -	\$187.99	\$ 1,228.09
Total			\$ 586.50	\$ 453.60	\$ -	\$ -	\$187.99	\$ 1,228.09

¹Transportation Includes: airfare, mileage, rental vehicle, Red Arrow

² Where receipts are not provided, per diem rates are claimed.

³ "Other" includes conference fee, taxis, parking, telephone long distance and daily incidental per diem allowance.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -

Executive Vehicle Expenses

Date Expenses Incurred	Description/Rationale	Total
Oct-Nov	Fleet vehicle lease - vehicle provided to Commissioner	\$ 966.00
Oct-Nov	Gasoline and maintenance	\$ 451.91
Total		\$ 1,417.91
Total Expenses		<u>\$ 2,646.00</u>

Departing Flight - Tango	199.00
Return Flight - Tango	229.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	25.91
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	572.41
Number of passengers	x 1
Total with options	572.41 ✓
Seat Selection	
Ms Jill Clayton	
AC106: 25D - Standard Seat (Aisle)	20.00
AC159: 24D - Standard Seat (Aisle)	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.00
Total with options and seat selection fee:	614.41
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$614.41

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-1868 - Amount paid: \$614.41

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$572.41 (Air Transp. Charges - per ticket)

Air Canada: \$42.00 (Advance Seat Selection - for passenger 1)

Ticket number(s): 0142167922927

*\$546.50
40.00

\$586.50*

*airfare = \$546.50
+ \$25.91

seat selection \$40.00
2.00

614.41*

Fare Rules

Departing Flight Edmonton (YEG) To Toronto (YYZ) - Tango
Return Flight Toronto (YYZ) To Edmonton (YEG) - Tango

• **Changes:**

- Prior to day of departure - Change fee per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)

Audrey Palmer

From: Air Canada <confirmation@aircanada.ca>
Sent: September-28-16 1:43 PM
To: Cindy Watson
Subject: Air Canada - 02-Nov: Edmonton - Toronto (booking ref: KE8JJM) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

Booking Information

Booking Reference:

KE8JJM

Customer Care

Air Canada

1-888-247-2262

Flight Arrivals and

Departures

1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Ms Jill Clayton

cwatson@oipc.ab.ca

Mobile:

Work: 1-780-6444894

Online Services

Manage my booking online (view/change my booking; select seats*).


Request an upgrade

Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC106	Edmonton, Edmonton Int'l (YEG) Wed 02-Nov 2016 07:25	Toronto, Pearson Int'l (YYZ) Wed 02-Nov 2016 13:04 - Terminal 1	0	3hr39	320	Tango , L	
AC159	Toronto, Pearson Int'l (YYZ) Fri 04-Nov 2016 20:55 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Fri 04-Nov 2016 23:10	0	4hr15	321	Tango , L	

 F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Ms Jill Clayton : Adult (16+), Ticket Number: 0142167922927

Air Canada - Aeroplan : Meal Preference : **None**

Payment Card: **xxxx-xxxx-xxx** Special Needs: **None**

Seat Selection: **AC106 25D Paid , AC159 24D Paid**

Purchase Summary

Fare Summary

Passenger Type

Adult

Air Transportation Charges



ONE KING WEST
HOTEL • RESIDENCE

Ms. Jill Clayton
410, 9925 - 109 Street Nw
Edmonton, AB T5K 2J8
Canada

Room No. : 0518
Arrival : 11-02-16
Departure : 11-04-16
Folio No. :
Conf. No. : 9805401
Cashier No. :
TA Record :

Company Name: Office of the Information
Group Name: Canadian Information and Privacy Commiss
INFORMATION INVOICE
HST # 833468622RT0001

Date	Description	Charges	Credits
11-02-16	Room Charge	210.00	
11-03-16	Room Charge	210.00	
11-03-16	HST Rooms	54.60	
11-03-16	Mastercard		474.60
		Total Charges	474.60
		Total Credits	474.60
		Balance	0.00

*5/11/16
Dico
credited*

HST Tax Total: \$

Guest Signature: _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges be made within five days after my departure.

*2 nights
Accommodation - Toronto
Annual Federal/Provincial/Territorial
Commissioners' meeting*

*\$474.60 Hotel
\$21.00 GST

\$453.60*

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

*Office
credited
ced.*

CARD
CARD TYPE MASTERCARD
DATE 2016/11/02
TIME 0834 06:15:28
INVOICE # 404
RECEIPT NUMBER
C85013867-001-053-011-0

PURCHASE
AMOUNT \$55.00
TIP \$8.25
TOTAL
\$63.25

MasterCard
A0000000041010
95E27B5EE6D9DFEB
0000008000-E800
3701CA67A7E8F3DB

APPROVED
AUTH# 081528 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

*\$63.25 Taxi
2.43 Less GST
60.82*

*Taxi from home to Edmonton Airport
Travelled to Toronto for FPT Annual
Commissioners meeting.*

Personal
card.

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD *****
CARD TYPE MASTERCARD
DATE 2016/11/04
TIME 5076 21:12:08
INVOICE # 717
RECEIPT NUMBER
C85000578-001-052-009-0

Taxi from Edmonton
Airport to home.
Return from Toronto
meeting of FPT.

PURCHASE
AMOUNT \$55.00
TIP \$8.25
TOTAL

\$63.25

MASTERCARD
A0000000041010
7742DFC4F3D1D1AD
0000008000-E800
C653332D3CFA067A

APPROVED

AUTH# 062521 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 81366 7433 RT0001

\$63.25 Taxi
2.43 Less GST

60.82

Jill Clayton

From: Air Time Limo Service Inc <payd_receipt@moneris.com>
Sent: November-04-16 3:16 PM
To: Jill Clayton
Subject: Transaction Receipt - Do Not Reply

AIR TIME LIMO SERVICE INC

2 Riseborough Dr.
Brampton ON
L6P3W6
T: 4167438999
www.airtimelimo.ca

TYPE	PURCHASE
ORDER ID	mob7829408673
CARD NUM	**** * * * *
ACCOUNT	MASTERCARD
DATE	Nov 4 2016 05:14PM
REF NUM	
AUTH CODE	171448
SUBTOTAL	\$60.00
TIP AMOUNT	\$9.00
AMOUNT (CAD)	\$69.00

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -

Retain this copy for your records

To account FPT meeting.

*Taxi # 69.00 Taxi
2.65 Labo GST

66.35*

Lessee Code

Invoice #

MD2J3P

Invoice Date

10/26/2016

Due Date

11/30/2016

Description	Total	Business Unit	Fund
QTY: 51.700 VENDOR: IMPERIAL PROV:AB CC#: 78253303225	49.34	006A	01
QTY: 50.900 VENDOR: SHELL CA PROV:AB CC#: 78253303225	49.64	006A	01
JE- 2298185 MTHLY TMS CHRG	6.32	006A	01
Vehicle Total:	105.30		
Invoice Total:	105.30		

Officer Approval: _____
 Date: Nov. 5/16
 Amount: \$105.30
 Fund: _____ Dep: _____ Proj: _____
 Voucher #: _____ Proj-C Code: _____

ROCKY MOUNTAIN ESSO & CAR WASH
411 AIRPORT ROAD
EDMONTON INTERNATIONAL AIR, AB T9E 0V5

00303401

VRN:R879098507

09/18/2016 8:55:21 PM
Register: 2 Trans #: 1934 Op ID: 51
Your cashier: mohamed

SUPRM (Grade 03) CA PUMP# 9
51.673 L @ \$ 1.139/L \$58.86 101
GST Incl In Fuel \$2.80

Subtotal = -----
\$58.86
Total = -----
\$58.86
Change Due = \$0.00
Credit \$58.86

TYPE: PURCHASE
ACCOUNT: ARI \$58.86
AUTH: 272190-F INVOICE: TFH1077T
CARD NUMBER: S *****
ODOMETER: 49034
LOYALTY: NO
IMPORTANT - retain this copy for your records

Customer Copy

Thank You

#58.86
9.52 GST/Fuel Tax

49.34
=

WELCOME

Shell Canada
37547 HWY2
T4E 1B1

RED DEER AB
(403) 34 555
XXXXXXXXXX
AB GOVT
PURCHASE S

INV No. 1062692041
2016/09/29 17:18
000 49560

V-Power
PUMP No. 05
LITRES 50.907
PRICE/L \$1.149
TOTAL FUEL \$58.49
OO APPROVED - THANK
YOU 001

APPROVAL No. 475329
TERMINAL No.
89106260

NO SIGNATURE
TRANSACTION

IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$2.79
No. 137400032RT

TOTAL SALE \$58.49

STORE: C10626
TRAN: 1867895
2016/09/29 17:20:13

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$500 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

58.49
8.85 *Less fuel*
49.64 *8 GST*
=

Lessee Code

Invoice #

MD3H4T

Invoice Date

11/26/2016

Due Date

12/31/2016

Description	Total	Business Unit	Fund
QTY: 48.100 VENDOR: SHELL CA PROV:AB CC#: 78253303225	48.23	006A ✓	01
QTY: 001.00 CHANGE OVER & BALANC	140.00	006A ✓	01
QTY: 004.00 TIRE STORAGE	120.00	006A ✓	01
QTY: 35.700 VENDOR: IMPERIAL PROV:AB CC#: 78253303225	32.06	006A <i>gc*</i>	01
JE- 2312777 MTHLY TMS CHRG	6.32	006A	01
Vehicle Total:	346.61		
Invoice Total:	346.61		

Original Signed by Expenditure Officer

#346.61

Amount

Fund

Dept

Project Code

** Drive from Calgary to Edmonton - returning from Ottawa - presented at annual CBA access + privacy event.*

310071 200V-10VD
100192 8701

SHELL CANADA PRODUCTS
127 Leva Ave #100
RED DEER, AB T4E 1B2
(403) 346-9230
(DUPLICATE RECEIPT)

Tax Description Qty Amount

F V-Power No. 6
48.05 L @ \$1.179/ L \$56.65

Sub Total \$56.65

5.0% GST tax on \$0.00 \$0.00

0.0% PST tax on \$0.00 \$0.00

TOTAL \$56.65

AB GOV'T: \$56.65

Change \$0.00

X,XXXXXXXXX

AB GOVT
PURCHASE

INV No. 0036793497
2016/10/26 17:11
000 49993

OO APPROVED - THANK
YOU 001

APPROVAL No. 439345
TERMINAL No.
89003670

NO SIGNATURE
TRANSACTION

IMPORTANT
retain this copy for
your records

Fuel Includes GST 5.0% \$2.70
Fuel Includes PST 0.0% \$0.00
GST - Fuel - AB No. 137400032RT

***** YOUR OPINION COUNTS *****
Tell us about your recent visit at
www.shell.ca/opinion
and you could win a \$500 Shell Gift Card
*Receipt Required

THANK YOU

Questions? 1-800-661-1600

REG: 100 CSH: ICR TRAN: 6358777
10/26/2016 17:12:10 ST: C00367

56.65
8.42 Less rebate

48.23
=

310071 200V-10VD
100192 8701



780.424.8616

9914 - 109 ST.
EDMONTON, ALTA. T5K 1H5
www.centraltire.ca
Email: centraltireedm@gmail.com

INVOICE 160366

SOLD TO
ARI
ARI FINACIAL SERVICES INC
PO BOX 4000 STN A
MISSISSAUGA ON
L5A 4N7

CONTACT: _____ **DATE:** 16 Oct 25
MOBILE: _____ **HOME:** _____
BUSINESS: 800 363-7676 **FAX:** 780 644-4894
EMAIL: BILL

PAGE: 1

COLOUR	VEHICLE DESCRIPTION	PLATE	UNIT#	TAG	ODO IN
GREY			01348		49832
VEHICLE OPTIONS				ADV	ODO AUTH
				WF	49832
TIME IN	PROMISED	TERMS	GST EXEMPT#	P.O.	ODO OUT
10:12 AM		Net30	1	62763439	49832

QTY	ITEM/DESCRIPTION	SIZE	TAX	%	NET	EXT.PRICE
	GST Exemption 1 Tire Levy Exemption 000000					
4	ARI: GREG TR TIRE RETURN #156833 225/45R17 X-ICE 2 MICHELIN Loc: 8/32 225/45R17 X-ICE 2 MICHELIN Loc: 8/32 225/45R17 X-ICE 2 MICHELIN Loc: 8/32 225/45R17 X-ICE 2 MICHELIN Loc: 8/32			0	N/C	N/C
1	SC017 CHANGE OVER 17" MB 16 Oct 25 CHANGE OVER 4 TIRES & BALANCE 4 TIRES, CHECK/ADJUST AIR PRESSURES				140.00	140.00
4	TS TIRE STORAGE #160366 225/45R17 MICHELIN MXM4 Loc: (New: 9/32) 225/45R17 MICHELIN MXM4 Loc: (New: 9/32) 225/45R17 MICHELIN MXM4 Loc: (New: 9/32) 225/45R17 MICHELIN MXM4 Loc: (New: 9/32)			0	30.00	120.00
1	SS Shop Supplies 90 DAY WARRANTY ON ALL LABOR 1 YEAR ON ALL PARTS UNLESS STATED OTHERWISE (EXCLUDING TIRES) PAYMENT DUE IN FULL ON RECEIPT			0	N/C	N/C

GOVT OF ALBERTA A91
01348 -4480 FUEL 250
HAINT 250 0818

WARNING: Your wheel nuts have been torqued to manufacturer's specifications. Wheel nut tightness should be checked within 80 kilometers (50 miles).

All Estimates are for labour only. Materials additional. This company does not assume any responsibility whatever for units left for repairs, storage or other purposes, or for articles left in units. Units driven by our employees at owner's risk.

I hereby authorize the above work to be done together with necessary materials, under the terms and conditions stated hereon.

TERMS: NET 30 DAYS. Past due accounts bear interest at 2% per month (24% per annum).

ALL INVOICES ARE SUBJECT TO FINAL AUDIT.

SIGNATURE _____

PARTS:	N/C
LABOUR:	140.00
OTHER:	120.00
SUB-TOTAL:	260.00
GST:	N/C
PST:	N/C
TOTAL:	260.00