

Office of the Information and Privacy Commissioner of Alberta
 Cara-Lynn Stelmack, Director- Mediation & Investigation
 Expenses Processed October 1, 2015 - November 30, 2015

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation	Accommodation	Per Diems (no receipts)	Meals (with receipts)	Other ²	Total
Oct 5-7	Edmonton, AB	Attended Federal Provincial Territorial Seminar	\$ 139.04	\$ 288.90	\$ -	\$ 20.38	\$ 16.00	\$ 464.32
Oct 20-21	Edmonton, AB	Trip to Edmonton for Strategic Business Planning meeting	139.04	155.32	-	-	9.52	303.88
Total			\$ 278.08	\$ 444.22	\$ -	\$ 20.38	\$ 25.52	\$ 768.20

¹ Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

² "Other" includes taxis, parking, telephone long distance and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

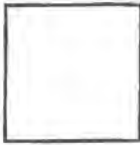
Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				\$ 768.20

Audrey Palmer

From: Cara-Lynn Stelmack
Sent: October-01-15 11:36 AM
To: Audrey Palmer
Subject: FW: Invoice - Red Arrow Cara

For next week for FPT.

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: October 1, 2015 10:22 AM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2015-10-01

Bill To:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, ABT5K 2J8

You can reach us at:

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1448688	2015-10-01		-	-	2015-10-05	2015-10-07	-	Website User

Travellers:

\$ 139.04

stelmack/cara

Product	Details	Duration	Price Basis	Qty	Each	Billed
CALEDM 08:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-10-05 at 08:15 Assigned to: 08A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-10-05 at 11:50	3 hrs 35 mins	Corporate	1	1	69.52 69.52
ECEXP 12:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-10-07 at 12:30 Assigned to: 08A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2015-10-07 at 15:35	3 hrs 5 mins	Corporate	1	1	69.52 69.52

Payments Received:

Date	From	Reference	Amount
2015-10-01	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	139.04 CAD

Base Price: 139.04 CAD
Discounts: 0.00 CAD
Service Charges: 0.00 CAD
Invoice Total: 139.04 CAD
Received: 139.04 CAD
Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2014 to January 5 2015. All changes to reservations including cancellations require at least 24 hours notice prior to departure.

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure

COURTYARD BY MARRIOTT

1 Thornton Court, 99 Street and Jasper Avenue
Edmonton Alberta T5J 2E7
(780) 423-9999
Thank you, from Courtyard!
17808 Dennis

CHK 13142 TBL 33/1
GST 2
6 OCT'15 7:35 AM

1 TRAD BFAS	14.00
OVER EASY	
BACON	
TYPE IN	
BRWN	
1 COFFEE	3.50
FOOD	\$17.50
TAX	\$0.88
7:36 AM	
TOTAL DUE	\$18.38

GRATUITY 2.00

TOTAL 20.38

ROOM NUMBER 907

PRINT LAST NAME _____

SIGNATURE _____
Thank you for joining us
at Courtyard by Marriott !

COURTYARD BY MARRIOTT

1 Thornton Court, 99 Street and Jasper Avenue
Edmonton Alberta T5J 2E7
(780) 423-9999
Thank you, from Courtyard!
17808 Dennis

CHK 13142 TBL 33/1
GST 2
6 OCT'15 7:35 AM

1 TRAD BFAS	14.00
OVER EASY	
BACON	
TYPE IN	
BRWN	
1 COFFEE	3.50
FOOD	\$17.50
TAX	\$2.00
	\$0.88
TOTAL	\$20.38
PAYMENT	\$0.00
Change Due	\$2.00
ROOM CHARGE TIP	\$20.38
ROOM CHARGE	
907 55480	

----- Check Closed -----
6 OCT'15 7:55 AM

\$20.38



Courtyard Edmonton Downtown

1 Thornton Court Nw
Edmonton, Ab T5j 2e7
T 780.423.9999

C. Stelmack

Room: 907

Room Type: QNQN

Number of Guests: 1

Rate: \$135.00

Clerk:

Arrive: 05Oct15

Time: 05:33PM

Depart: 07Oct15

Time:

Folio Number: 55480

Date	Description	Charges	Credits
05Oct15	Room Charge	135.00	
05Oct15	Marketing Fee	4.05	
05Oct15	Gst 831018205	6.95	
05Oct15	Tourism Levy	5.40	
06Oct15	Restaurant Room Charge	20.38	
06Oct15	Room Charge	135.00	
06Oct15	Marketing Fee	4.05	
06Oct15	Gst 831018205	6.95	
06Oct15	Tourism Levy	5.40	
07Oct15	Master Card		323.18
	Card #: MCXXXXXXXXXX		
	Amount: 323.18 Auth: 193307 Signature on File		
	This card was electronically swiped on 05Oct15		
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Description	Tax
Gst Room	13.90
Hst Room	10.80

#288.90 room
20.38 meal
309.28

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

As requested, a final copy of your bill will be emailed to you at: CLSTELMACK@OIPC.AB.CA. See "Internet Privacy Statement" on Marriott.com.

780-462-3456 780-489-7777 780-462-4444 780-484-8888

YELLOW BARREL PRESTIGE CHECKER
CAB TAXI □□□□ CABS

OFFICE OF THE INFORMATION & PRIVACY COMMI		NO. 33512940
ACCT. ID	DI ID	RECEIVED
CLIENT DATA	Expire Jan.31/15	NOTE ✓
FROM	Marriott	
TO	Hotel MacDonald	
CUSTOMER NAME	9925-1095h.	DRIVER NO. 721
GST NO.	-	UNIT NO. 721

DATE	Y	Y	M	M	D	D
	1	5	1	0	0	7
TIME	H	H	M	M	AM	PM
	1	0	2	4	X	X
FARE			8	40		
GRATUITY						
TOTAL			8	40		

IMPORTANT: PLEASE PRINT INSIDE BLACK BOXES



1-003351-294004

X Original Signed by Employee
 CUSTOMER'S SIGNATURE

8.40
 - .40 GST
 8.00

780-462-3456 780-489-7777 780-462-4444 780-484-8888

YELLOW BARREL PRESTIGE CHECKER CAB TAXI 0000 CABS

OFFICE OF THE INFORMATION & PRIVACY COMMI		NO. 33512939
ACCT. ID	DIV. ID	
CLIENT DATA	NOTE	
Expire Jan.31/15		
FROM 9925-1095t 4 Flr.	✓	
TO Hotel MacDonald		
CUSTOMER NAME	DRIVER NO.	
GST NO.	UNIT NO. 402	

DATE	Y	Y	M	M	D	D
	1	5	1	0	0	5
TIME						
		2				
FARE						
			8		4	0
GRATUITY						
TOTAL						
			8		4	0

IMPORTANT: PLEASE PRINT INSIDE POUCH BOXES



1-003351-283991

X Original Signed by Employee
CUSTOMER'S SIGNATURE

$$\begin{array}{r}
 8.40 \\
 - 1.40 \text{ GST} \\
 \hline
 8.00
 \end{array}$$



Mrs Cara Stelmack

Calgary

Guest Name:

Room Number: 1507
Arrival Date: 10-20-15
Departure Date: 10-21-15
Page No: 1 of 1

INFORMATION INVOICE

Folio No:

10-21-15

Date	Description		Charges	Credits
10-20-15	Room Revenue		145.00	
10-20-15	Destination Marketing Fee - 3%		4.35	
10-20-15	Tourism Levy - 4%		5.97	
10-21-15	Mastercard	556909XXXXXX 05/18		155.32
Total			155.32	155.32
Balance			0.00	

\$155.32

Signature: _____

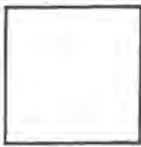
I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

Audrey Palmer

From: Cara-Lynn Stelmack
Sent: October-01-15 11:37 AM
To: Audrey Palmer
Subject: FW: Invoice - red arrow

For Oct 20/21 for Strategic Business Planning

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: October 1, 2015 11:31 AM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2015-10-01

Bill To:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, ABT5K 2J8

You can reach us at:

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1448728	2015-10-01		-	-	2015-10-20	2015-10-21	-	Website User

Travellers:

\$ 139.04

Stelmack/Cara-Lynn

Product	Details	Duration	Price Basis	Qty	Each	Billed
CALEDM 08:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-10-20 at 08:15 Assigned to: 04A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-10-20 at 11:50	3 hrs 35 mins	Corporate 1	1	69.52	69.52
ECEXP 16:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-10-21 at 16:30 Assigned to: 09A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2015-10-21 at 19:35	3 hrs 5 mins	Corporate 1	1	69.52	69.52

Payments Received:

Date	From	Reference	Amount
2015-10-01	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard ****	139.04 CAD

Base Price: 139.04 CAD
Discounts: 0.00 CAD
Service Charges: 0.00 CAD
Invoice Total: 139.04 CAD
Received: 139.04 CAD
Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

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Audrey Palmer

From: Cara-Lynn Stelmack
Sent: October-20-15 9:12 AM
To: Audrey Palmer
Subject: FW: Invoice for Parking - Cara

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: October 20, 2015 7:54 AM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2015-10-20

Bill To: *You can reach us at:*

CARA LYNN STELMACK
70 SCENIC WAY
CALGARY, AB T3L 2G8

304 - 35 Avenue NE
Calgary, AB
Phone: 1-800-232-1958

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1456132	2015-10-20		-		2015-10-20	2015-10-21	-	JACQUELINE

Travellers:

STELMACK/CARA LYNN

\$ 9.52 ✓
 .48

\$ 10.00

Product	Details	Duration	Price Basis	Qty	Each	billed
Parking Per Day	2015-10-20	2 days	Per Day Parking	1	9.52	10.00

Payments Received:

Date	From	Reference	Amount
2015-10-20	customer: CARA LYNN STELMACK	MasterCard *****	10.00 CAD

Base Price: 9.52 CAD
Discounts: 0.00 CAD
Service Charges: 0.00 CAD
GST: 0.48 CAD
Invoice Total: 10.00 CAD
Commission: 0.00 CAD
Received: 10.00 CAD
Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2015 to January 5 2016. All changes to reservations including cancellations require at least 24 hours notice prior to departure.

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