

Office of the Information and Privacy Commissioner of Alberta
 Jill Clayton, Commissioner
 Expenses Processed February 1, 2015 - March 31, 2015

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation	Accommodation	Meals ¹	Other ^{1,2}	Total
Mar.1-2	Toronto, ON	Attended meeting in Toronto with the Information & Privacy Commissioner of ON (Other expenses were reimbursed by org)	\$ 189.00	\$ 298.13	\$ -		\$ 487.13
Total			\$ 189.00	\$ 298.13	\$ -	\$ -	\$ 487.13

¹ Where receipts are not provided, per diem rates are claimed.

² "Other" includes conference fee, taxis, parking, telephone long distance and daily incidental per diem allowance.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -

Executive Vehicle Expenses

Date Expenses Incurred	Description/Rationale	Total
Feb 1 - Mar 31	Fleet vehicle lease - vehicle provided to Commissioner	\$ 966.00
Feb 1 - Mar 31	Gasoline/Maintenance	337.44
Total		\$1,303.44
Total Expenses		<u>\$1,790.57</u>

Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal?
AC8068 ¹	Victoria, Victoria Int'l (YYJ) Sun 01-Mar 2015 14:00	Vancouver, Vancouver Int'l (YVR) Sun 01-Mar 2015 14:25 - Terminal M	0	6hr25	DH3	Tango, S	
AC100	Vancouver, Vancouver Int'l (YVR) Sun 01-Mar 2015 16:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Sun 01-Mar 2015 23:25 - Terminal 1	0		320	Tango, S	☺☺\$F
AC127	Toronto, Pearson Int'l (YYZ) Tue 03-Mar 2015 14:50 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Tue 03-Mar 2015 17:02	0	4hr12	320	Tango, S	☺☺\$F

☺☺\$F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Ms Jill Clayton : Adult (16+), Ticket Number: 0142145274517			
Air Canada - Aeroplan :		Meal Preference :	None
Payment Card:	XXXX-XXXX-XXXX	Special Needs:	None
Seat Selection:	AC8068 8D , AC100 27D , AC127 22F Paid		

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including surcharges)	64.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.20
Total Additional Fare	67.20
Extras (Change Fee)	
Change Fee	75.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.75
Total Extras (Change Fee)	78.75

#64.00 -
 #3.20 GST
 67.20
 #75.00 -
 #3.75 GST
 78.75

Audrey Palmer

From: Cindy Watson
Sent: February-24-15 9:34 AM
To: Audrey Palmer
Subject: FW: Air Canada - 01-Mar: Victoria - Toronto... (booking ref: PLH7S5) - booking modified

And this amount is the cost of the flight change. This amount will not be billed to Osgoode, as the change in flight plans is not at their request. This charge is to be covered by OIPC – reason, meeting at the Office of the Information and Privacy Commissioner of Ontario, Brian Beamish.

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: February 24, 2015 9:27 AM
To: Cindy Watson
Subject: Air Canada - 01-Mar: Victoria - Toronto... (booking ref: PLH7S5) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Information

Booking Reference: PLH7S5	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official itinerary/receipt. Main Contact: Ms Jill Clayton jwatson@air.ca	
Online Services Manage my booking online (view/change my booking; select seats*): Select Seats Maple Leaf Lounge Meal Vouchers On My Way	



Holiday Inn

03-03-15

Guest Jill Clayton 410, 9925 - 109 Street Edmonton Ab Edmonton AB T5K 2J8 Canada	Folio No. : A/R Number : Group Code : Company : Membership No. : FIT# :	Room No. : 0409 Arrival : 03-01-15 Departure : 03-03-15 Conf. No. : 61599933 Rate Code : IDAVA Page No. : 1 of 1
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Date	Description	Charges	Credits
03-01-15	Deposit Transfer at Check-In		268.86
03-01-15	*Accommodation <i>Note: [redacted]</i>	231.00	
03-01-15	Destination Marketing Program <i>[redacted]</i>	6.93	
03-01-15	HST 13% - Room <i>[redacted]</i>	30.93	
03-02-15	*Accommodation	268.00	
03-02-15	Destination Marketing Program	8.04	
03-02-15	HST 13% - Room	35.89	
03-03-15	MasterCard		311.93
	<i>Accommodation in Toronto speaking at Ossonge Hall event on Purvey breaches</i>		
	Total	580.79	580.79
	Balance	0.00	

will be reimbursed

HST Summary 66.82

meeting @ HST Information & Power Commission of ONT.

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

HST 101806610 RT0001

Thank you for staying with us. Our team looks forward to welcoming you back.

\$268.86 will be reimbursed by OS people.

\$298.13

\$13.80 GST

HST # 101806610 RT 0001
Holiday Inn Toronto Downtown Centre
30 Carlton Street
Toronto, ON M5B 2E9
Telephone: (416) 977-6655 Fax: (416) 977-0502

	Sun 01-Mar 2015 14:00	Sun 01-Mar 2015 14:25 - Terminal M					
AC100	Vancouver, Vancouver Int'l (YVR) Sun 01-Mar 2015 16:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Sun 01-Mar 2015 23:25 - Terminal 1	0		320	Tango, S	<input checked="" type="checkbox"/> F
AC159	Toronto, Pearson Int'l (YYZ) Mon 02-Mar 2015 20:55 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Mon 02-Mar 2015 23:07	0	4hr12	320	Tango, S	<input checked="" type="checkbox"/> F

F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

Operated by:
1 Air Canada Express - Jazz

Passenger Information

1: Ms Jill Jennifer Clayton : Adult (16+), Ticket Number: 0142144711955
 Air Canada - Meal Preference : None
 Aeroplan :
 Payment Card: XXXX-XXXX-XXXX Special Needs: None
 Seat Selection: AC8068 8D Paid , AC100 27D Paid , AC159 22D Paid

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Flight 1 - Airfare (Tango)	332.00
Flight 2 - Airfare (Tango)	282.00
Surcharges	76.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	35.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	35.71
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	778.21
Number of passengers	x 1
Total with options	778.21

Seat Selection

Ms Jill Jennifer Clayton	
AC8068: 8D - Standard Seat (Aisle)	10.00
AC100: 27D - Standard Seat (Aisle)	20.00
AC159: 22D - Standard Seat (Aisle)	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total including airfare, taxes, options and seat selection charges:	830.71

Seat Selection

→ \$52.50

\$50.00

21.50 GST

52.50

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name: Jill Clayton
Nom du passager: Jill Clayton

Ticket(s) Refunded: 0142145274517
Billet(s) remboursé(s): 0142145274517

Payment card refunded: CC-CAXXXXXXXXXXX
Carte de paiement remboursée: CC-CAXXXXXXXXXXX

Date of refund: 24 February 2015
Date du remboursement: 24 Février 2015

**Customer Care
Service au client**

On the web/Site Web
www.aircanada.com

**Air Canada Reservations
Réservations d'Air Canada**
1 888 247-2262

**Aeroplan Centre
Centre Aéroplan**
1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: 20.00
 Montant à rembourser: 20.00

Taxes and Airport Fees eligible for refund:
 Taxes et frais aéroportuaires à rembourser:

Canada Goods and Services Tax (GST/HST #10009-2287) /
 Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG) 1.00

Total Amount Refunded to your payment card in Canadian dollars: **21.00**
Montant total remboursé sur la carte de paiement en dollars canadiens: **21.00**



Handwritten calculation:

$$\begin{array}{r} 20.00 \\ + 1.00 \\ \hline 21.00 \end{array}$$

Handwritten calculation:

$$\left. \begin{array}{l} 20.00 \\ 1.00 \end{array} \right\} 21.00$$

Remit To: ARI FINANCIAL SERVICES T46163
 PO BOX 46163
 POSTAL STATION A
 TORONTO ON M5W4K9 ✓

Mail To: MANUAL BILLING
 BONAVENTURE BUILDING
 12944 - 146 STREET NW
 EDMONTON AB T5L2H7

Lessee Code	Vehicle #	Invoice #	Yr Month	Account Description	GL Code	Reference Date
		MDFK5M	201504	GASOLINE		2/18/2015
			201504	TMS		4/1/2015
		MDFK5M				

Office of the Information & Privacy Commissioner
006A

Original Signed by Expenditure Officer

Date: April 1, 2015

Vendor # _____ Amount \$52.91

Account _____ Fund _____ Dept _____

Voucher # _____ Project Code _____

AO APPROVED
 APR 02 2015
[Signature]

[Handwritten mark]

Lessee Code

Invoice # MDDMMG

Invoice Date 2/26/2015

Due Date 3/31/2015

Total	Business Unit	Fund	Dept ID	Program Code
32.81	006A			
35.14	006A			
6.32	006A			
74.27				
74.27				

Original Signed by Expenditure Officer

Original Signed by Expenditure Officer

5 - Mar - 2015

Month of	Payment Amount
	\$74.27
Fund	Dept. Program
Trucker #	Project Code

Lessee Code
Invoice # MDCN4Z
Invoice Date 1/27/2015
Due Date 2/28/2015

Description	Total	Business Unit	Fund
QTY: 45.400 VENDOR: SHELL CA PROV:AB CC#:	38.26	006A	
QTY: 54.500 VENDOR: IMPERIAL PROV:AB CC#	43.79	006A	
JE- 2013269 MTHLY TMS CHRG	6.32	006A	
Vehicle Total:	88.37		
Invoice Total:	88.37		

Office of the Information & Privacy Commissioner

Exp. Officer Approval Original Signed by Expenditure Officer

Date: 24-Feb-2015

	Vendor #	Payment Amount	
		\$88.37	
Account	Fund	Dept.	Program
Voucher #	Project Code		

Lessee Code

Invoice #

MC8RNX ✓

Invoice Date

11/25/2014 ✓

Due Date

12/31/2014

Total	Business Unit	Fund	Dept ID	Program Code
53.17	006A			
62.40	006A			
6.32	006A			
121.89				
121.89 ✓	✓			

AO APPROVED
MAR 20 2015
- / JILL
CAR

Original Signed by Expenditure Officer

Exp. Officer Approval: Dec 5, 2014

Vendor #	Payment Amount		
	\$121.89 ✓		
Account	Fund	Dept.	Program
Voucher #	Project Code		