

Office of the Information and Privacy Commissioner of Alberta  
 Cara-Lynn Stelmack, Director- Mediation & Investigation  
 Expenses Processed June 1, 2014 - July 31, 2014

**Travel Expenses**

Date Expenses Incurred	Destination	Description/Rationale	Transportation	Accommodation	Per Diems <sup>1</sup> (no receipts)	Meals (with receipts)	Other <sup>2</sup>	Total
May 14-15	Edmonton, AB	Attended meeting in Edmonton	\$ 140.96					
June 18	Edmonton, AB	Attended Access & Privacy Conference - River Cree					38.10	
<b>Total</b>			<b>\$ 140.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38.10</b>	<b>\$ 179.06</b>

<sup>1</sup> Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

<sup>2</sup> "Other" includes taxis, parking, telephone long distance and other sundry travel costs supported by receipts.

**Hospitality/Working Session Expenses**

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Working Session	Total
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>					<b>\$ 179.06</b>

$$40 \times 2 \div 105 = 1.90$$

$$\begin{array}{r} 40.00 \\ 1.90 \\ \hline 38.10 \end{array}$$

$$\begin{array}{r} \$140.00 \\ (1.90) \text{ GST} \\ \hline 38.10 \end{array}$$

780-462-3456 780-489-7777 780-462-4444 780-484-8888  
**YELLOW BARREL PRESTIGE CHECKER**  
**CAB TAXI CABS**

OFFICE OF THE INFORMATION & PRIVACY COMM. NO. 33512931	
ACCT ID	DIV. #
CLIENT DATA Expire Jan.31/15	NOTE
FROM	
TO	
CUSTOMER NAME	DRIVER NO.
GST NO.	UNIT NO.

**NO APPROVED**  
**JUL 21 2014**

1-003351-293151

⑪

DATE	Y	Y	M	M	D	D
TIME	H	H	M	M	AM	PM
FARE						
GRATUITY						
TOTAL	4	0	.	0	0	

IMPORTANT: PLEASE PRINT INSIDE BLACK BOXES

**Original Signed by Employee**  
 CUSTOMER'S SIGNATURE



**Audrey Palmer**

**From:** Cara-Lynn Stelmack  
**Sent:** May-21-14 11:29 AM  
**To:** Audrey Palmer  
**Cc:** Anima Kotowski  
**Subject:** FW: Invoice - Bus Trip to Edmonton last week

Audrey,

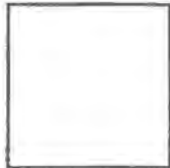
I used Anima's card to book my bus for my trip to Edmonton last week.

The rest of my invoices will follow as I used my own credit card for the hotel.

Thanks!

Cara

**From:** Red Arrow Reservations [mailto:itinerary@redarrow.ca]  
**Sent:** Monday, May 12, 2014 9:04 AM  
**To:** Cara-Lynn Stelmack  
**Subject:** Invoice



~~140.96~~      **Invoice**  
7.04      Date: 2014-05-12  
**148.00**

Bill To:

Website User      *Emp ID:*

You can reach us at:

Order#	Ordered	Customer	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1237687	2014-05-12		-	-	2014-05-14	2014-05-15	-	Website User

Travellers:

Stelmack/Cara

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 06:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2014-05-14 at 06:15 Assigned to: 03C Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2014-05-14 at 09:20	3 hrs 5 mins	Adult	1	70.48	74.00
EDMCAL 14:00	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2014-05-15 at 14:00 Assigned to: 02A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2014-05-15 at 17:45	3 hrs 45 mins	Adult	1	70.48	74.00

148.00

Payments Received:

Date	From	Reference	Amount

Base Price: 140.96 CAD  
Discounts: 0.00 CAD  
Service Charges: 0.00 CAD