

Office of the Information and Privacy Commissioner of Alberta
 Cara-Lynn Steimack, Director- Mediation & Investigation
 Expenses Processed August 1, 2014 - September 30, 2014

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation	Accommodation	Per Diems ¹ (no receipts)	Meals (with receipts)	Other ²	Total
May 14-15	Edmonton, AB	Attended meeting in Edmonton	\$ -	\$ 148.90	\$ 28.57	\$ -	\$ 7.00	\$ 184.47
June 18-20	Edmonton, AB	Attended Access and Privacy Conference-River Cree	139.04	353.50		4.60	55.63	552.77
July 17-18	Edmonton, AB	Attended meeting in Edmonton	139.04				9.52	148.56
Aug 21-22	Edmonton, AB	Attended meeting in Edmonton	69.52					69.52
Total			\$ 347.60	\$ 502.40	\$ 28.57	\$ 4.60	\$ 72.15	\$ 955.32

¹ Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

² "Other" includes taxis, parking, telephone long distance and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Working Session	Total
Total		\$ -	\$ -	\$ -	\$ -
Total Expenses					<u>\$ 955.32</u>



N/A Cara Stelmack
 2460 801 6 Ave SW
 Calgary AB T2P 3W2
 Canada

Room Number: 0914
 Arrival Date: 05-14-14
 Departure Date: 05-15-14
 Page No: 1 of 1
 Confirmation No 13928831

INVOICE

Folio No: 180777

05-15-14

Date	Description	Charges	Credits
05-14-14	Room Revenue	139.00	
05-14-14	Destination Marketing Fee - 3%	4.17	
05-14-14	Tourism Levy - 4%	5.73	
05-14-14	Room GST - 5%	7.16	
05-15-14	Mastercard XXXXXXXXXXXX XX/XX		156.06
Total		156.06	156.06
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #R6344302 RT 0001

\$ 148.90 - may 14 - 15/14
 \$ 7.16 GST

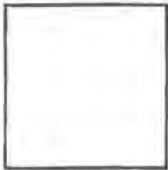
 156.06

Aud Palmer

From: Cara-Lynn Stelmack
Sent: June-09-14 12:45 PM
To: Audrey Palmer
Subject: FW: Invoice - For Red Arrow

For Edmonton Privacy & Access Conference next week.

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Monday, June 09, 2014 11:35 AM
To: Cara-Lynn Stelmack
Subject: Invoice



*To attend the
Access and Privacy conf in
Edmonton.*

Invoice

Date: 2014-06-09

Bill To:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, ABT5K 2J6

You can reach us at.

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1249766	2014-06-09		-	-	2014-06-18	2014-06-20	-	Website User

Travellers:

Stelmack/Cara

Product	Details	Duration	Price Basis	Qty	Each	Billed
CALEDM 08:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2014-06-18 at 08:15 Assigned to: 08A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2014-06-18 at 11:50	3 hrs 35 mins	Corporate	1	69.52	69.52
ECEXP 18:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2014-06-20 at 18:30 Assigned to: 06A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2014-06-20 at 21:35	3 hrs 5 mins	Corporate	1	69.52	69.52

Payments Received:

Date	From	Reference	Amount
2014-06-09	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	139.04 CAD

Base Price: 139.04 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 Invoice Total: 139.04 CAD
 Received: 139.04 CAD
 Balance: 0.00 CAD

#139.04

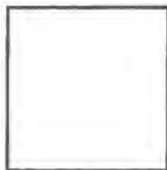
TERMS: DUE UPON RECEIPT
GST# BN139981476

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M. departures; 3 hours notice prior to P.M. departures must be given. Failure

Audr Palmer

From: Cara-Lynn Stelmack
Sent: July-14-14 11:58 AM
To: Audrey Palmer
Subject: FW: Invoice for Red Arrow trip to Edmonton July 17/18 for C Stelmack

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Monday, July 14, 2014 11:41 AM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2014-07-14

Bill To:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, ABT5K 2J8

You can reach us at:

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1264182	2014-07-14		-	-	2014-07-17	2014-07-18	-	Website User

Travellers:

- \$139.04

Stelmack/Cara

Emp ID

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 06:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2014-07-17 at 06:15 Assigned to: 03A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2014-07-17 at 09:20	3 hrs 5 mins	Corporate	1	69.52	69.52
EDMCAL 14:00	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2014-07-18 at 14:00 Assigned to: 09A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2014-07-18 at 17:45	3 hrs 45 mins	Corporate	1	69.52	69.52

Payments Received:

Date	From	Reference	Amount
2014-07-14	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	139.04 CAD

Base Price: 139.04 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 Invoice Total: 139.04 CAD
 Received: 139.04 CAD
 Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

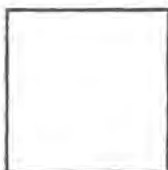
GST# BN139981476

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Audrey Palmer

From: Cara-Lynn Stelmack
Sent: August-18-14 12:30 PM
To: Audrey Palmer
Subject: FW: Invoice Red Arrow Receipt for C. Stelmack 09.21-22

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Monday, August 18, 2014 12:28 PM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2014-08-18

Bill To:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, ABT5K 2J8

You can reach us at:

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1278681	2014-08-18		-	-	2014-08-21	2014-08-22	-	Website User

Travellers:

Stelmack/Cara

- \$139.04

Emp ID!

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 06:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2014-08-21 at 06:15 Assigned to: 06A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2014-08-21 at 09:20	3 hrs 5 mins	Corporate	1	69.52	69.52
ECEXP 12:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2014-08-22 at 12:30 Assigned to: 06A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2014-08-22 at 15:35	3 hrs 5 mins	Corporate	1	69.52	69.52

Payments Received:

Date	From	Reference	Amount
2014-08-18	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	139.04 CAD

Base Price: 139.04 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 Invoice Total: 139.04 CAD
 Received: 139.04 CAD
 Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT
GST# BN139981476

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Cara-Lynn Stelmack, B.A., LL.B
Director, Mediation and Investigation
Office of the Information and Privacy Commissioner
Suite 2460, 801 6th Ave. S.W.
Calgary, AB T2P 3W2

Direct: (403) 297-1911
Main: (403) 297-2728
Fax: (403) 297-2711
Toll Free: 1-888-878-4044
Email: clstelmack@oipc.ab.ca
Website: www.oipc.ab.ca

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July 18-20 . \$41.35 Tasci
\$1.65 GST

\$43.00

July 17/14 . \$9.52 - Parking
\$.48 GST

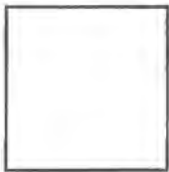
\$10.00

Audrey Palmer

From: Cara-Lynn Stelmack
Sent: June-27-14 2:41 PM
To: Audrey Palmer
Subject: FW: Invoice for Parking for Conference Travel - Cara-Lynn Stelmack

Thanks for the reminder, Audrey! The other two invoices to follow.

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Wednesday, June 18, 2014 7:56 AM
To: Cara-Lynn Stelmack
Subject: Invoice



June 18

\$14.28
.72 GST
15.00

Invoice

Date: 2014-06-18

Bill To:

CARA LYNN STELMACK
70 SCENIC WAY
CALGARY, AB T3L 2G8

You can reach us at:
304 - 35 Avenue NE
Calgary, AB
Phone: 1-800-232-1958

Order#	Ordered	Customer#	P O	Group Name	Departing	Returning	Sales Rep	Sales Agent
1253685	2014-06-18		-	-	2014-06-18	2014-06-20	-	HOLLY

Travellers:

STELMACK/CARA LYNN

Product	Details	Duration	Price Basis	Qty	Each	Billed
Parking Per Day Confirmation#: A:26806	2014-06-18	3 days	Per Day Parking	1	14.28	15.00

Payments Received:

Date	From	Reference	Amount
2014-06-18	customer: CARA LYNN STELMACK	MasterCard *****	15.00 CAD

Base Price: 14.28 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 GST: 0.72 CAD
 Invoice Total: 15.00 CAD
 Commission: 0.00 CAD
 Received: 15.00 CAD
 Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure

GUEST FOLIO

Edmonton Marriott at River Cree Resort • 300 East Lapotac Boulevard, P.O. Box 179, Enoch, Alberta T7X3Y3 • 780.484.2121
GST# R59199432 - RT 0002 • Marriott.com/ YEGMC



4025 STELMACK/CARA

165.00 06/20/14 11:00

ACCI# GROUP

Room Name

Rate

Depart

Time

GD

06/18/14 16:54

Type

Arrive

Time

98

RWD#:

Room Clerk	Address	REFERENCE	CHARGES	CREDITS	BALANCE DUE
		06/18 GP ROOM 4025, 1	165.00		
		06/18 GST 4025, 1	8.50	A	
		06/18 TRSMLEVY 4025, 1	6.80	B	
		06/18 DMF FEE 4025, 1	4.95	C	
		06/19 LOBBYLNG 75794025	4.60		
		06/19 GP ROOM 4025, 1	165.00		
		06/19 GST 4025, 1	8.50	A	
		06/19 TRSMLEVY 4025, 1	6.80	B	
		06/19 DMF FEE 4025, 1	4.95	C	
		06/20 MC CARD			\$375.10

TO BE SETTLED TO: MASTERCARD CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT, PLEASE CALL THE FRONT DESK OR PRESS "MENU" ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

SUMMARY OF TAXES

DESCRIPTION	TAXED AMOUNT	TAX
A ROOM GST	.00	17.00
B TOURISM LEVY	.00	13.60
C 3% DMF FEE	.00	9.90
D 5% GST TAX	.00	.00
E 5% GST TAX	.00	.00
F 5% GST TAX-30	.00	.00
G 5% GST TAX-70	.00	.00
H 5% GST TAX-10	.00	.00
I 5% GST INCLUSIVE TAX	.00	.00
J WFB TAX	.00	.00

NET CHARGES 334.60 TAX 40.50 CREDITS .00 FOLIO 375.10

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
CLSTELMACK@OIPC.AB.CA
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

Emp ID

To attend Access and Privacy Conf.

\$353.50

June 18-20

\$17.00 GST

\$4.60

June 18-20

This state... you have agreed to pay... charges to the credit card number... If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%) or the maximum allowed by law, plus the reasonable cost of collection, including agency fees.

Signature X _____

For questions regarding this folio, please call Marriott Business Services toll-free 1-866-435-7627

To secure your next stay, go to marriott.com

Audrey Palmer

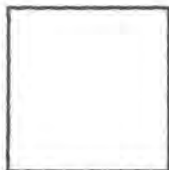
From: Cara-Lynn Stelmack
Sent: August-21-14 11:42 AM
To: Audrey Palmer
Subject: FW: Invoice for Red Arrow Refund - C. Stelmack

Audrey – here is the refund for my bus trip tomorrow.

I think Elaine will be taking my bus trip credit from this morning when she travels next week.

Unfortunately not feeling so good so I did not make it to Edmonton today ☹

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Thursday, August 21, 2014 11:37 AM
To: Cara-Lynn Stelmack
Subject: Invoice



Invoice

Date: 2014-08-21

Bill To:
 OFFICE OF INFORMATION & PRIVACY (106908)
 410, 9925 - 109th STREET
 EDMONTON, AB T5K 2J8 You can reach us at:

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1278681	2014-08-18		-	-	2014-08-21	2014-08-21	-	Website User

Travellers:

(69.52)

Stelmack/Cara

Emp ID:

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 06:00	Departs Calgary (CGYNORTH / CALGARY NORTH) 2014-08-21 at 06:15 Assigned to: 06A Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2014-08-21 at 09:20	3 hrs 5 mins	Corporate 1	1	69.52	69.52

Payments Received:

Date	From	Reference	Amount
2014-08-18	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	139.04 CAD
2014-08-21	OFFICE OF INFORMATION & PRIVACY (106908)	MasterCard *****	-69.52 CAD

Base Price: 69.52 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 Invoice Total: 69.52 CAD
 Commission: 0.00 CAD
 Received: 69.52 CAD
 Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT
 GST# BN139981476

Audrey Palmer

From: Cara-Lynn Stelmack
Sent: August-15-14 9:06 AM
To: Audrey Palmer
Subject: Credit Card Receipts

I can't find those 2 receipts – it is very unlike me to lose them so likely this weekend when I am rummaging about at home I will find them in an envelope stuffed in my desk☺

Can I sign something saying that the \$43 charge was for Taxi for Ceara, myself and Elaine from the River Cree to the South Red Arrow Depot on June 20, 2014, regarding the Edmonton Access and Privacy Conference.

The \$10 one was for parking my vehicle overnight at the Red Arrow depot on July 17, 2014, when I made a trip up to Edmonton.

Sorry Audrey ☺

Cara-Lynn Stelmack, B.A., LL.B
Director, Mediation and Investigation
Office of the Information and Privacy Commissioner
Suite 2460, 801 6th Ave. S.W.
Calgary, AB T2P 3W2

Direct: (403) 297-1911
Main: (403) 297-2728
Fax: (403) 297-2711
Toll Free: 1-888-878-4044
Email: clstelmack@oipc.ab.ca
Website: www.oipc.ab.ca

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Please see above E-mail:

July 18-20 - \$41.35
- \$1.65 GST

\$43.00

Tasci

July 17/14

\$9.52
\$.48 GST

\$10.00

- Parking