

Office of the Information and Privacy Commissioner of Alberta
 Cara-Lynn Stelmack, Director- Mediation & Investigation
 Expenses Processed October 1, 2019 - November 30, 2019

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (with receipts)	Other ³	Total
Oct 21-22	Edmonton, AB	Attended staff meeting, met with the Commissioner & staff onboarding training for FOIP	\$ 142.86	\$ 146.75	\$ 44.86	\$ 17.98	\$ 9.52	\$ 361.97
Total			\$ 142.86	\$ 146.75	\$ 44.86	\$ 17.98	\$ 9.52	\$ 361.97

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

²Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

³"Other" includes taxis, parking, telephone long distance, gas and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				<u>\$ 361.97</u>



10-22-19

7

Folio No. : 286462	Room No. : 703
A/R Number :	Arrival : 10-21-19
Group Code :	Departure : 10-22-19
Company : Government Alberta	Conf. No. : 26908336
Membership No. : PC	Rate Code : IPHQS
Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
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10-21-19	Accommodation	137.00	
10-21-19	Marketing Fee	4.11	
10-21-19	AB Tourism Levy	5.64	
10-22-19	MasterCard		146.75
		Total	146.75

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Balance 0.00

\$146.75 from rate

I have received the good: personally liable in the ev a credit card charge. I fur
 I have received the good: personally liable in the ev a credit card charge. I fur
 bill for this bill is not waived and agree to be held for any part or the full amount of these charges. If agreement with the issuer.

未取

Dagu Rice Noodle

10408 Jasper Ave.
Edmonton, AB T5J1Z3

10/21/19 18:38:38 Kelly

18383

PICKUP(未取)

Cara

1 A4 Rice Noodle Soup w. \$14.99

Braised Bone Beef
A4.牛大骨米线

-Add Beef Slices (加蟹花肥) \$2.99

Subtotal \$17.98

Tax: \$0.90

Total: \$18.88

*** Unpaid ***

Tips Suggestions

15%: \$2.70

18%: \$3.24

20%: \$3.60

POWERED BY MENUSIFY

Edmonton, AB + Street
Antown
0 Fax: (780) 426-6090

*18.88 meal
17.98 food GST*

Cara-Lynn Stelmack

From: Red Arrow Reservations <itinerary@redarrow.ca>
 Sent: October 21, 2019 6:01 AM
 To: Cara-Lynn Stelmack
 Subject: Red Arrow Itinerary/Receipt

ITINERARY/RECEIPT



2019-10-21

You can reach us at:

Red Arrow - CNS
 Central Reservations: 1-800-232-1958
 sales@redarrow.ca

CARA LYNN STELMACK
 70 SCENIC RIDGE WAY
 CALGARY, AB T3L 2G8

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
2028772	2019-10-21				2019-10-21	2019-10-22	-	DAWN

Travellers:

STELMACK/CARA LYNN

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
Parking Per Day	2 days	Per Day Parking	1	\$ 9.52	\$ 10.00

2019-10-21 until 2019-10-22 (2 days)

DATE	GUEST	REFERENCE	AMOUNT
2019-10-21	customer: CARA LYNN STELMACK	MasterCard *****	\$ 10.00

Payments Received

Base Price: \$ 9.52
 Discounts: \$ 0.00
 Service Charges: \$ 0.00
 GST: \$ 0.48
 Invoice Total: \$ 10.00
 Payments Received: \$ 10.00

Handwritten notes: \$10.00, 10.00, 9.52, Parking fees GST

Bonnie Irwin

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: October 9, 2019 8:37 AM
To: Bonnie Irwin
Subject: Red Arrow Itinerary/Receipt

paid Direct



ITINERARY/RECEIPT

2019-10-09

You can reach us at:

OFFICE OF INFORMATION & PRIVACY (106908)
410, 9925 - 109th STREET
EDMONTON, AB T5K 2J8
Attn: AUDREY PARKER

Red Arrow - CTO
Central Reservations: 1-800-
232-1958
sales@redarrow.ca

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
2022647	2019-10-09				2019-10-21	2019-10-22	-	DANIELLE

Travellers:

Stelmack/Cara-Lynn

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
CEEXP 06:00. Assigned to: 05A Departs Calgary (CGYNORTH / CNS 304 35 Ave NE) at 06:15 on 2019-10-21. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 09:20 on 2019-10-21. (3 hrs 5 mins)	3 hrs 5 mins	Corporate 1	1	\$ 71.43	\$ 71.43
EDMCAL 14:00 YYC* Assigned to: 03A Departs Edmonton (EDMTO / ETO 10014 104 St) at 14:00 on 2019-10-22. Arrives Calgary (CGYNORTH / CNS	3 hrs 50 mins	Corporate 1	1	\$ 71.43	\$ 71.43

304 35 Ave NE) at 17:50 on 2019-10-22.
(3 hrs 50 mins)

Base Price: \$ 142.86
Discounts: \$ 0.00
Service Charges: \$ 0.00
Invoice Total: \$ 142.86
Payments Received: \$ 0.00
Balance Due: \$ 142.86

Remaining Payments

INSTALLMENT	AMOUNT	DATE DUE
Full Payment	\$ 142.86	2019-10-09

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures (prior to time of originating departure point); 3 hours notice prior to P.M. departures (prior to time of originating departure point) must be given. All Camrose Departures require 30 minutes notice. December 13 - January 3 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable. Effective November 1, 2019: Failure to show up or missing your departure will result in forfeit of full fare. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication